

BSB50420

**DIPLOMA OF**  
**Leadership and Management**



Campus: Level 2 43 Hunter St Parramatta NSW 2150

# BSB50420 **DIPLOMA OF** **LEADERSHIP AND MANAGEMENT**

This brochure provides all the information you need to know about enrolling in the BSB50420 Diploma of Leadership and Management.

COURSE DETAILS	
Provider Name:	Weston Institute
RTO Code:	46149
CRICOS Code:	04226E
CRICOS Course Code:	115288A
Location of course:	Level 2 43 Hunter St Parramatta NSW 2150
Delivery mode:	Face to face
Duration:	52 weeks, including 44 study weeks and 8 weeks of holidays.
Study load:	20 hours a week in the classroom and 6 hours of unsupervised study per week.

## Overview of course

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others.

They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They may plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

The latest release of the qualification and packaging rules can be found at the following link:  
<https://training.gov.au/Training/Details/BSB50420>



## Who should apply for this course and why?

This course is targeted at international students who are:

- Seeking to pursue a career in leadership and management
- Seeking to enter a new industry sector
- Seeking a pathway to higher-level qualifications

Completing this course may provide you with employment or learning opportunities. Potential employment options are in leadership and management roles in a range of industry areas.

Further education pathways may include the BSB60420 Advanced Diploma of Leadership and Management or a range of Diploma qualifications.

## What can I expect?

### Units

The following units are included in this course and all are required for the award of the qualification. Students who only complete some units will be awarded with a Statement of Attainment for units successfully completed.

<b>BSBOPS502</b>	Manage business operational plans	CORE
<b>BSBCRT511</b>	Develop critical thinking in others	CORE
<b>BSBLDR523</b>	Lead and manage effective workplace relationships	CORE
<b>BSBCMM511</b>	Communicate with influence	CORE
<b>BSBPEF502</b>	Develop and use emotional intelligence	CORE
<b>BSBTWK502</b>	Manage team effectiveness	CORE
<b>BSBFIN501</b>	Manage budgets and financial plans	ELECTIVE
<b>BSBOPS504</b>	Manage business risk	ELECTIVE
<b>BSBTWK503</b>	Manage meetings	ELECTIVE
<b>BSBLDR522</b>	Manage people performance	ELECTIVE
<b>BSBSUS511</b>	Develop workplace policies and procedures for sustainability	ELECTIVE
<b>BSBLDR521</b>	Lead the development of diverse workforces	ELECTIVE

## What are the entry requirements?

Weston Institute has the following entry requirements:

You must:

- Be at least 18 years of age and have completed Year 12 or equivalent.
- participate in a course entry interview to determine suitability for the course and student needs
- have an IELTS\* score of 6.0 (test results must be no more than 2 years old). English language competence can also be demonstrated through documented evidence of any of the following:
  - educated for 5 years in an English speaking country; or
  - successful completion of an English Placement Test.

Note that other English language tests such as PTE and TOEFL can be accepted. You are required to provide your results so that we can confirm they are equivalent to IELTS 6.0.

## How can I apply?

To apply for this course, you are required to complete an enrolment form and submit all required supporting evidence including copies of your:

- High School qualification
- proof of English language proficiency as specified in the entry requirements.

## Where to from here?

If your application is successful, we'll send you an Offer Letter and Student Agreement. You should make sure you read through this document carefully to make sure you are happy with all of the terms and conditions. If you are, then simply sign the document and send it back to us.

Once we receive this, we will issue you with a Confirmation of Enrolment (CoE) letter and an invoice for the first payment. The first day of each course will include orientation and induction. Orientation will include information about the campus, living in Australia, accessing our support services and methods for achieving success throughout the course, including course progress requirements.

This course outline should be read in conjunction with our International Student Handbook. This can be found online at [www.westoninstitute.edu.au](http://www.westoninstitute.edu.au)